

Oklahoma's Equipment Approval List for Purchases

Per 2 CFR §200, State agencies are required to grant prior approval for any piece of equipment purchased over \$5000. USDA Memo SP-39-2016 allows state agencies to grant blanket approval for items commonly used in kitchens. The items listed below, in any form, costing \$5,000 or more and used for the sole purpose of CNP, have blanket approval from the State agency, proper procurement must be followed.

State Pre-Approved Equipment List:

Food Preparation

- Mixer
- Slicer
- Work/Prep Tables
- Commercial Griddles
- Proofer

Serving Equipment

- Salad Bar
- Hot Food Bar
- Serving Line
- Transport Cart
- Food Kiosk or cart
- Hot Holding Cabinet

Cooking Equipment

- Commercial Cook Tops and Ranges
- Commercial Ovens (Combo, Convection, or Conventional)
- Tilting Skillet/Braising Pan
- Steamer
- Grease-less (Air) Fryer
- Griddle

Refrigeration/Freezer Systems

- Reach in Cooler/Freezer
- Pass through Refrigerator
- Milk Cooler
- Walk in Cooler/Freezer
- Blast Chiller
- Display Cases
- Ice Machine

Cleaning Equipment

- Commercial Dish Machine
- Booster Heater
- Commercial Sink
- Hot Water Tank (CNP use only)
- Commercial Disposal

Technology (for CNP Use Only)

- Computer Hardware
- Computer Software (Benefit Issuance, Nutrient Analysis)
- Point of Service (POS) - scanners, keypads, etc.
- Cash Registers

If CNP is planning to purchase any item not on the approved list, the purchase will require approval from the Child Nutrition Program Director. E-mail your request along with the bulleted items listed below and include documentation indicating the price quotes to Jennifer.Weber@sde.ok.gov. If the item to be purchased is not fully dedicated to Child Nutrition, the district's Indirect Cost provided by OCAS, must be used to determine the amount of CN funds that can be used for the purchase, or a methodology to prorate the cost between Child Nutrition and other programs that will use the equipment.

Address each item below when requesting to purchase equipment over \$5000 with CN funds and is not on the State pre-approved equipment list:

- Provide at least two quotes for the equipment
- A description of the equipment
- Cost of equipment
- How does this piece of equipment support/improve food service
- Disposal plan of the old equipment being replaced (if applicable)
- Acknowledgment that the purchase and use of this equipment is solely for Child Nutrition Programs and no other programs within in the SFA.